

AOP 14 –

Foreign Object Debris (FOD)

1.3 Preventative Measures

It is the direct responsibility of airlines, ground handling agents, refuellers, cleaners, caterers, engineers/contractors, other airside staff and all other users of the aerodrome to ensure that the aerodrome is maintained in a clean and safe condition, and that all FOD is removed as soon as it is found and placed in the appropriate FOD bins.

1.4 Use of FOD Bins

FOD bins are located around the apron and head of stand for general FOD items only, and are not to be used for catering or hazardous waste materials.

1.5 Inspection Procedures

The maneuvering area and apron is inspected by AOU as part of their daily inspection including:

- Following an aircraft incident/accident on the manoeuvring area.
- Routine FOD runs are undertaken by AOU personnel.
- All airside staff shall be responsible for being vigilant and on the lookout for FOD.
- Airport FOD bins shall be emptied on a weekly basis

Apron areas are inspected on a daily basis by AOU Staff and are frequently swept.

The Ground Handling Agent shall inspect the aircraft stand for any sign of FOD prior to any aircraft arriving on stand and immediately after an aircraft has departed.

Any significant items found e.g. aircraft components, shall be passed onto the Airside Operations Unit to try identify the component and its origin by the procedure below.

All airlines and engineering departments have submitted e-mail addresses of contacts who would be able to assist in the identification process of suspected aircraft related FOD. A list of these contacts can be found on the LBA Intranet system in the below location:

- Home
- Airside Operations Unit
- Health & Safety
- FOD

In the event of a piece of aircraft FOD being found please copy and paste column “F” in to the “To” cell on a new e-mail in Outlook, attach photos of the FOD and send to the full list.

The related SIR should be updated with any positive responses.

1.6 Sweeping of the Manoeuvring Area

The AOU are responsible for ensuring that all movement areas are regularly swept to remove any FOD or loose debris, which may affect the safe operation of aircraft movements.

Sweeping may be required following a routine movement area inspection and following remedial works on the movement area.

Sweeping is carried out by a member of the AOU team using the following equipment:

- Johnson Beam Sweeper
- Hand Brooms

All sweeping is recorded on the AOU daily log. And the sweeper log.